

Chestnut Class Parent Information Session

7.9.26



Staff

- ▶ Class teacher – Mrs Puntrello (Mon, Tues, Wed) Mrs Farrugia (Thurs and Fri)
- ▶ TA/Lunchtime Supervisor – Mrs Barnard
- ▶ SEND support/ Lunchtime Supervisor – Mrs Meech
- ▶ Mrs Churchill (Computing) and Mrs Wright (Music) (Wed am)

Senior Leadership Team



Mrs Blunt
Headteacher



Mrs Mason
Deputy Headteacher



Mr Kingham
Deputy Headteacher
SENDCo

The Senior Leadership Team works across both Harlington and Sundon Lower Schools.

Values

- ▶ We are proud to be a values based school.
- ▶ We teach a value each month in class and in assemblies.
- ▶ Our behaviour system links back to our values.

Our values are:

	Year A	Year B
September	Respect	Respect
October	Responsibility	Responsibility
November	Peace	Independence
December	Compassion	Patience
January	Appreciation	Appreciation
February	Honesty	Honesty
March	Perseverance	Courage
April	Trust	Forgiveness
May	Co-operation	Resilience
June	Positivity	Hope and Optimism
July	Friendship	Citizenship



Behaviour

Harlington Lower School Behaviour Policy



At Harlington Lower School, we are **respectful**, **responsible** and **safe**.



We show each other the value of **kindness**.



This means using kind words, kind hands and kind feet.



If you do these things, an adult may say 'well done'.



You may get a sticker or a dojo point.



You might get a certificate in assembly.



What happens if my behaviour is unkind?



Reminder and choices



1st warning



2nd warning



An adult will give me a consequence.



Sent to Mrs Mason.



Sent to Mrs Blunt. Your family will be phoned.



You may be excluded.

Behaviour

- ▶ DoJos are used across the school. We have a reward chart in place e.g. 50 dojos -children bring a toy in from home. 100 dojos - they will get a certificate.
- ▶ DoJos can be given for hard work, excellent work, showing the values/manners, sports, 5 Bs
- ▶ A child each week from each class will be in the golden book
- ▶ Sports certificates from home can be shared in assembly
- ▶ Values leaves can be brought in from home to celebrate children showing the values at home
- ▶ Individual children get certificates for set numbers of DoJos e.g. 100. These are given out in celebration assemblies.

Attendance

- ▶ Staff are in school every day unless they are unwell or there are exceptional circumstances - we ask that parents do the same.
- ▶ If your child won't be in school, please email the school office.



Punctuality

- ▶ Gates open 8:45am
- ▶ Chestnut Class door closes 9am.
- ▶ Children arriving after this time will need to be marked in at the main school office.

Holidays

- ▶ Holidays cannot be authorised. However, please do complete a request form (available on the school website) and hand it into the school office.
- ▶ For any other leave of absences, please also complete a form.



Application for Leave of Absence during Term Time

- This form should be completed **AT LEAST SIX WEEKS** prior to the requested absence date.
- A separate application must be completed for each child.

Pyramid Schools Trust School			
Students full name			
Address			
Form / Class name			
Date of Birth		Year Group	
Period of Absence			
From		To	
Number of school days		Return to school date	
Absence			
• CBC Holidays in term time guidance • If request is for a family holiday, please explain the exceptional circumstances why it MUST be in term time			
Name		Relationship to student	

Pyramid Schools Trust
Address: Harlington Upper School, Goswell End Road, Harlington LUS 6NX
Telephone: 01525 755100
Email: contactus@pyramidschoolstrust.org
Website: pyramidschoolstrust.org

Signed		Date	
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Please indicate if your child/ren has a sibling in our local schools:

Pyramid Trust Schools	Other Schools
Arnold Academy	Chalton Lower School
Harlington Lower School	Eversholt Lower School
Harlington Upper School	Greenfield Lower School
Parkfields Middle School	Silsoe Lower School
Ramsey Manor Lower School	Toddington St George Lower School
Sundon Lower School	
Westoning Lower School	

School Action	• Previous holidays checked • Liaise with feeder schools prior to decision / authorisation • Form teacher / Head of Year informed / consulted • Supporting evidence required
Current Attendance Figure	

Decision regarding request for leave of absence in term time

Number of days requested	
Absence request authorised	
Absent request unauthorised	
Absent request can be partly authorised	
Reason for decision	
Signed by Headteacher	
Date	

Reading expectations

- ▶ Your child will bring home a fully decodable book matched to their current phonics level (from the Twinkl Rhino Readers scheme).
 - ▶ Books will be changed once a week on a **Friday**, to give your child time to practise and build confidence.
 - ▶ We encourage you to read with your child at least 5 times a week. They don't need to read the whole book each time—just a few pages a night is perfect, and they might read the whole book two or three times across the week. Reading the same book multiple times helps with decoding, fluency, expression, and comprehension.
 - ▶ Your child will also take home a “reading for pleasure” book from the library, which is for sharing and enjoying together - it may not be decodable. This will be changed in the class weekly library slot on a Tuesday morning.
 - ▶ Teachers will hear every child read multiple times throughout the day in phonics lessons and across the curriculum. Teachers will hear every child read individually at least once per half term. Children will also be heard by TAs and reading volunteers.
- Please support your child's reading by encouraging regular practice at home—it makes a big difference!

Homework

- ▶ Children are expected to read 5 times a week at home - this is the main part of their homework.
- ▶ A Maths and English activity will be sent home each week on a **Friday** and is due back the following week.
- ▶ As we approach the National Phonics screener (June 2027) we may send home additional resources and activities to support children. There will be an additional parents meeting nearer the time to discuss what you can do to help your child.

Snack

- ▶ A snack of fruit or vegetables will be available within provision. You do not need to provide a snack - this also reduces the risk for children with allergies in the class.
- ▶ The children's water bottles will be kept in school all week. They have access to water throughout the day.



Curriculum

- ▶ Each morning – Phonics, English and mastering number. (Science on Monday)
- ▶ Afternoon – Maths and different foundation subjects: art, history, DT, Geography, Science , PSHE.
- ▶ Computing and Music will be delivered by specialist teachers on a Wednesday morning.
- ▶ We will block the R.E lessons each half term and have a whole day of R.E learning.
- ▶ There will be a history WOW afternoon every term.
- ▶ As well as dedicated learning time we offer continuous provision. This is carefully laid out with resources and activities that help to consolidate and embed the children's current learning. For example, if we are learning the trigraph 'air' in our phonics lesson there will be an 'air' pairs game or 'air' handwriting activity for the children to complete. The activities are sometimes supported by an adult, sometimes we expect the children to complete them independently. We expect all children to complete all the learning activities during continuous provision by Friday. They activities are changed weekly.
- ▶ P.E is on a Wednesday and Friday. P.E kits can be worn to school.

Lunches

- ▶ If you think you may be eligible for free school meals, please speak to the school office.
- ▶ School lunches can be booked via Parentpay.
- ▶ Please ensure that packed lunches are healthy and **nut-free**.

Uniform

- ▶ Royal Blue sweatshirt or cardigan with school logo
- ▶ White shirt or polo shirt with or without school logo
- ▶ Smart, tailored grey trousers either full length or shorts, grey skirts or pinafore
- ▶ Summer alternative-Pale blue checked dress, grey skirt, grey shorts
- ▶ Plain grey or white tights or grey or white socks
- ▶ Black flat heeled school shoes (not trainers, canvas, or open toed).
- ▶ Royal blue fleece jacket with school logo for outdoor wear (optional). May be worn to and from school or at playtimes.
- ▶ **Please clearly label all items of clothing**

PE kit

- ▶ Navy or black shorts
- ▶ Blue round neck T-shirt
- ▶ Trainers = Black or navy tracksuit bottoms and/or a black or navy hoodie may be worn for outdoor PE
- ▶ Our P.E lessons are on Wednesday and Friday. Your child can wear their P.E kit to school.

Safeguarding

- ▶ If you have any safeguarding concerns, please speak to Mrs Mason, Mrs Blunt, Mrs Carter or Miss Mackey.
- ▶ Please ensure that you have set a collection password via the school office.
- ▶ Please pass the password onto anyone who is collecting your child for you.
- ▶ Any unfamiliar adult will be asked to give the password before your child is released for collection.

Communication

- ▶ If you have any questions, concerns or want to pass on information, please speak to the child teacher in the first instance.
- ▶ For any safeguarding concerns, please speak to Mrs Mason, Mrs Blunt, Mrs Carter or Miss Mackey.
- ▶ For any SEND related questions, please speak to the class teacher or to Mr Kingham.
- ▶ If you still have concerns after speaking to the class teacher, please speak to Mrs Mason and then to Mrs Blunt.

Trips and special events

- ▶ Visits – Pantomime and a trip in the summer term (TBC)
- ▶ Assemblies – Harvest and other multi-cultural events and assemblies celebrated in school
- ▶ Productions - KS1 will participate in a Christmas concert – information to follow.
- ▶ Sporting events – information to follow.
- ▶ Tempest photography – Tuesday 15th September.

Volunteers

- ▶ We are currently looking for volunteers to help with reading and with Forest School.
- ▶ If you are interested, please speak to the office.

Any questions?

